

WBS Wok Package Creation

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Scope of Today's Discussion

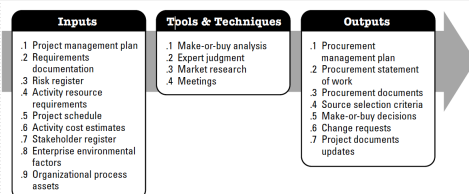
□ Creation of Work Packages for PP

- Progress monitoring
- Financial Thresholds
- Cost Estimates
- Procurement Modes
- Contracting Methodologies
- Contract Actions
- Payments – PRC Working Paper

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1

Procurement Plan(PP)*



*PMBOK 5th Edition

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Procurement Plan(PP)*

Output:

Procurement Management Plan*
(Based on WBS Work Packages)

*PMBOK 5th Edition
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Creation of a WBS Work Package for PP:

WBS Activities linked with Contract actions

Activities as distinct deliverables in PP

- Supply of Goods
- Civil Works
- Software Development
- Training Program
- Consulting Studies

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Progress Monitoring in Work Package

Planned Dates

- Project Scope Statement
- Strategic Procurement Plan
- WBS Dictionary
- Statement of Work (SOW)
- PC-1 (Activity Phase – Financial Quarter)

Actual Dates

- When activity physically starts

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Financial Thresholds in a Work Package

- Approval from GoP
- Limits & Conditions set by PPRA Rules 2004
 - Petty Purchases
 - Request For Quotations
 - Open Competitive Bidding
 - Direct Contracting
 - Emergency Procurement

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Financial Thresholds in a Work Package

- Approval from Donors
 - Prior Review Activities (both NCB & ICB)
 - Thresholds for:
 - Supply of Goods
 - Execution of Civil Works
 - Selection of Consultants
 - Post-Review Activities

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Costs Estimates in a Work Package

Type of Cost Estimates:

- Cost in Local currency
- Cost in Foreign Currency

Nature of Cost Estimates:

- Recipient-Executed Component
- Donor-Executed Component

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Procurement Modes in a Work Package

- **PPRA Rules 2004:**
 - International Competitive Bidding (ICB)
 - National Competitive Bidding (NCB)
 - Three Quotations
- **Donor Guidelines:**
 - International Competitive Bidding (ICB)
 - National Competitive Bidding (NCB)
 - National Shopping (NS)

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Contracting Methodologies in a Work Package

- **PPRA Rules 2004**
 - Single Stage One Envelop Procedure
 - Single Stage Two Envelop Procedure
 - Two Stage Procedure
 - Two Stage Two Envelop Procedure

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Contracting Methodologies in a Work Package

- **PPRA –Procurement of Consultancy Services Regulations, 2010**
 - QCBS – quality and cost based selection
 - QBS – quality based selection
 - LCS – least cost selection
 - SSS – Single Source Selection
 - FBS – fixed budget selection

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Contract Actions controlling a Work Package

- Request For Information (RFI) Conference
- Preparation of Standard Bidding Documents
- No Objection to Standard Bidding Documents
 - Approval by GoP
 - Prior Review by Donor

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Contract Actions controlling a Work package

- Invitation For Bids (IFB)
- Pre-Bid Conference
- Pre-Bid Addendum Circulation Date
- Bid Submission Date
- Bid Opening Date

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Contract Actions controlling a Work package

- Technical Evaluation Completion Date
- Financial Bid Opening Date
- Combined Evaluation Completion Date
- Contract Award Recommendation Date

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Contract Actions controlling a Work package

- Approval of Evaluation
- Award of Contract
- Copy of draft contract to be sent to bidder
- Contract Completion Date

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Contract Actions in a Work Package

Contract Actions (Activities) for Procurement of Goods		Activity=1
		Procurement of
		ADP No:
		Estimated Amount: PKR
		Approved PC-1 Amount PKR
		Released Amount: PKR
		Procurement Mode:
		Procurement Methodology:
		Planned date
		Actual Date
1	Preparation of Standard Bidding Documents (SBDs)	
2	Approval of the Standard Bidding Documents by the Departmental Standing T&E Committee	
3	Publishing of Invitation For Bids (IFB) / Issuance of SBDs (RFQs)	
4	Pre-Bid Meeting	
5	Bid Submission & Opening Date	
6	Completion of Preliminary Examination of Technical Bids by the Departmental Scrutiny Committee	
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Q & A

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